

**McKenney Hills-Carroll Knolls Civic Association Officers' Meeting Minutes  
May 16, 2009**

Tricia Steadman convened the meeting at 10:00 a.m. on May 16 at her home. Officers present were Martha Randall, Secretary, and Norman Kaplan Treasurer.

**Announcements:**

President Steadman is going to confirm that Council member Valerie Ervin can join us for the June 23 meeting. These commitments are only made twenty days in advance.

Our speaker for the May 26 meeting will be Officer Joy Patil, Community Liaison for the Police Department.

**Reports:**

Norman Kaplan, treasurer, brought the latest Profit & Loss Standard. Plans are underway to post these reports on the listserve.

He also brought a template for the structure of the Association, a flow chart that he and the President will refine.

**New Business:**

Ashley del Sole joined us for discussion about the MH-CK Newsletter. She explained that for distribution she had 4 coordinators, and each of them had approximately 10 block captains each delivering the newsletter to about 50 households. She is constantly updating contact information for checks and balances for distribution.

Points for discussion about the newsletter included: expansion from 6 to 8 pages,\* using recycled paper and soy ink, whether advertisers should be neighborhood residents, or recommended by neighborhood residents. Right now, ads are solicited once a year. Should we try to get an ad person to sell on a more continuous basis? What about translations? As we go electronic, there are links that could be provided for translations into Spanish and other languages. Ashley was going to check into the costs of going to 8 pages and using "greener" paper and ink.

Norman Kaplan has scanned the Bylaws and after proofing, will post them on the website.

**Old Business:**

Officer Patil will provide information at the next Association meeting on how to report problems with street lights and other such matters, as well as report on safety and security in the MH-KC area.

The meeting adjourned at 10:55 a.m. The next meeting is scheduled for 10:00 a.m. on June 20.

Respectfully submitted,  
Martha Randall, Secretary

\*Addendum: Ashley del Sole reports that it is actually cheaper to print an 8-page newsletter, so plans are being made to do that with the June issue.